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ABN No.
6155
6526

www.forsterbowl.com.au

President: David Swindail

CEO: Damian Clements

Dear Member

FULL FINANCIAL REPORT

If you wish to receive a full financial report one is available for collection from the reception desk, downloadable from our website or if you are unable to collect one in person please forward to the CEO a written request to have a report sent to you by mail in hard copy.

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 73rd Annual General Meeting of members of the Forster Bowling Club Limited will be held at the premises of Forster Bowling Club situated in Strand Street, Forster on Sunday 29th of September 2024, 12pm.

BUSINESS

The business of the meeting will be as follows:

1. Minutes

To confirm the minutes of the 2023 Annual General Meeting.

2. Reports

To receive and consider the Club Reports as stated in Rule 39.3 of the Club's Constitution being:

- 2.1 Financial Report;
- 2.2 Directors Report; and
- 2.3 Auditors Report on Financial Report.

For the year ended 30 June 2024

3. Election

To declare the results of the election of Directors to hold office in accordance with the Constitution and to conduct any further elections that may be necessary.

4. Board Honorariums & Expenses

To approve the payment of honorariums and other expenditures.

4.1 First Ordinary Resolution

- (a) That the members hereby approve expenditure by the Club until the next Annual General Meeting of the Club for the following:
 - (i) The reasonable costs of Directors attending seminars, lectures and other educational activities as determined by the Board from time to time.
 - (ii) The reasonable costs (including travel and accommodation expenses) of Directors attending meetings, conferences and trade

shows conducted by Clubs NSW, the Club Managers Association and such other conferences and trade shows as determined by the Board from time to time.

- (iii) The reasonable cost of Directors attending any other registered club for the purpose of viewing and assessing its facilities as determined by the Board as being necessary for the benefit of the Club.
 - (iv) The reasonable cost of Directors attending any club, community, or charity function as the representatives of the Club and authorised by the Board to do so.
 - (v) The reimbursement of reasonable out of pocket expenses incurred by Directors travelling to and from Board meetings or other duly constituted meetings of any committee of the Board.
 - (vi) The reasonable cost of a meal and beverage for each Director before and after a Board or committee meeting on the day of that meeting when such meeting coincides with a normal meal time.
 - (vii) The reasonable expenses incurred by Directors either within the Club or elsewhere in relation to such other duties including entertainment of special guests of the Club and other promotional activities approved by the Board on production of documentary evidence of such expenditure.
 - (viii) The provision of designated car parking spaces for Directors in the Club's car park.
- (b) The members acknowledge that the benefits in paragraph (a) are not available for members generally but are only for those who are Directors of the Club.

4.2 **Second Ordinary Resolution**

- (a) That the members hereby approve the payment of the following honorariums to the Directors of the club for services as Directors of the Club until the next Annual General Meeting:
- (i) President - \$5,520; and
 - (ii) Directors - \$1,500 each.
- (b) Such honorariums to be paid by weekly or such other instalments as the Club and the President or Directors may agree from time to time.
- (c) If the President or a Director only holds office for part of the term, the honorarium shall be paid on a pro-rata basis.

4.3 **Third Ordinary Resolution**

- (a) That the members hereby approve the payment of the following honorariums to the following committee-members of the Forster Bowlers Club for services as committee-members of the Club until the next Annual General Meeting:
- (i) Bowls President - \$1,320; and
 - (ii) Bowls Vice President - \$1,120; and
 - (iii) Bowls Secretary - \$920; and
 - (iv) Bowls Treasurer - \$920; and
 - (v) Bowls Committee - \$620 each
- (b) Such honorariums to be paid by weekly or such other instalments as the Club and the President, Vice President, Secretary, Treasurer, Committee may agree from time to time.
- (c) If the Committee only holds office for part of the term, President, Vice President, Secretary, Treasurer, Committee the honorarium shall be paid on a pro-rata basis.

(d) basis.

4.4 **Procedural Notes**

- (a) To be passed each ordinary resolution must receive votes in its favour from not less than a simple majority of those members, who being entitled to do so, vote in person at the meeting.
- (b) Only Life members and financial Bowling Members are entitled to vote on the First Ordinary Resolution.
- (c) In accordance with Clause 36.16 of the Club's Constitution, only Life members, financial Bowling Members and financial Non-Bowling members are entitled to vote on the Second and Third resolutions.
- (d) Under the Registered Clubs Act, members who are employees of the Club are not entitled to vote.
- (e) Proxy voting is prohibited by the Registered Clubs Act.

Any clarification on any matter relating to the club needs to be submitted in writing to the CEO no later than Wednesday 25th of September 2024

A handwritten signature in black ink, appearing to read 'D Clements', with a stylized flourish at the end.

Damian Clements CEO, ACCM. Bbus. JP